NOTICE OF VACANCY
May 5, 2020

<table>
<thead>
<tr>
<th>Position/Salary Grade</th>
<th>Education Program Specialist II/16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monthly Salary</td>
<td>Php 35,106.00</td>
</tr>
<tr>
<td>No. of Position/ Place of Assignment</td>
<td>1 / Human Resource Development Division, DepEd SOCCSKSARGEN Regional Office</td>
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**Qualifications**

<table>
<thead>
<tr>
<th>Education</th>
<th>Bachelor's degree in Education or its equivalent</th>
</tr>
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<tbody>
<tr>
<td>Experience</td>
<td>2 years experience in education research, development, implementation or other relevant experience</td>
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<tr>
<td>Training</td>
<td>4 hours of relevant training</td>
</tr>
<tr>
<td>Eligibility</td>
<td>PBET, Teacher, Career Service (Professional), Appropriate Eligibility for Second Level Position</td>
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The DepED RO XII highly encourages all interested and qualified applicants including persons with disability (PWD) and members of indigenous communities irrespective of sexual orientation and gender identities to apply.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **May 18, 2020**

1. Fully accomplished Personal Data Sheet (CS Form 212) with recent passport-sized picture which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph)
2. Photocopy of Scholastic Records (TR, Diploma)
3. Photocopy of Eligibility/Licenses
4. Copy of Training Certificates applicable to the position applied (if any and must not be credited during the last promotion)
5. 3 years Performance Rating (if applicable)
6. Updated Service Record/Certificate of employment with brief description of duties and responsibilities, if applicable
7. Latest approved appointment (if applicable)
8. Proof of Outstanding Accomplishment/s related to the position being applied, if any
Qualified Applicants are advised to hand-in or send through courier/email their application to:

Allan G. Farnazo, CESO IV
Regional Director
DepEd RO XII, Carpenter Hill, City of Koronadal
region12@deped.gov.ph
allan.farnazo@deped.gov.ph

The Personnel Section will be accepting application of interested and qualified applicants for evaluation of documents.

Please refer to DepED Order No. 66 s. 2007, “Revised Guidelines on the Appointment and Promotion of Other Teaching, Related Teaching and Non-Teaching Positions” for the criteria and number of points assigned to each criterion.

Joseph Russell M. Farnazo
Administrative Officer V
(HRMO III)

Note:
Only applicant/s with complete requirements shall be entertained.
NOTICE OF VACANCY

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<tr>
<th>Position/Salary Grade</th>
<th>Senior Education Program Specialist/ 19</th>
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<tbody>
<tr>
<td>Monthly Salary</td>
<td>Php 46,791.00</td>
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<tr>
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**Qualifications**

- **Education**
  - Bachelor’s degree in Education or its equivalent and completion of academic requirements for master’s degree relevant to the job

- **Experience**
  - 2 years experience in education, research, development, implementation or other relevant experience

- **Training**
  - 8 hours of relevant training

- **Eligibility**
  - RA 1080
  - Career Service (Professional) Appropriate Eligibility for Second Level Position

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(HRMO III)

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NOTICE OF VACANCY

May 5, 2020

Position/Salary Grade | Administrative Assistant III (Secretary II) / 09
Monthly Salary | Php 18,784.00
No. of Position/Place of Assignment | 1 / Human Resource Development Division, DepEd SOCCSKSARGEN Regional Office

Qualifications

| Education | Completion of 2 years studies in college |
| Experience | 1 year of relevant experience |
| Training | 4 hours of relevant training |
| Eligibility | Career Service (Subprofessional) First Level Eligibility |

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Position/Salary Grade | Administrative Assistant I
| (Secretary I)/ 07
Monthly Salary | Php 16,458.00
No. of Position/ Place of Assignment | 1 / Office of the Regional Director, DepEd SOCCSKSARGEN Regional Office

Qualifications
Education | Completion of 2 years studies in college
Experience | None required
Training | None required
Eligibility | Career Service (Sub professional) First Level Eligibility

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Regional Center, Brgy. Carpenter Hill, City of Koronadal
Telefax No.: (083) 2288825/ (083) 2281893
Website: depedroxi.org Email: region12@deped.gov.ph

page 1 of 2
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