



Region XII Advisory No. 07, s.2018

*This Advisory is issued for the guidance and information of SDO
Officials and Concerned SEPS and EPS for HRTD.
January 8, 2018*

NOTICE OF MEETING

To: Schools Division Superintendents

This Region

ATTENTION: Division SEPS and EPS for HRTD

Please be informed that the Regional Office Human Resource and Development Division (HRDD) shall convene all the Division Senior Education Program Specialists (SEPS) and Education Program Specialists (EPS)-HRTD for coordination meeting on **January 11-12, 2018** at the **EM Manor Hotel**, Cotabato City.

The meeting shall be conducted purposely to prepare and discuss the following activities or agenda:

1. Assessment of the 2017 Regional Search and Awarding Ceremonies for Outstanding Teaching and Non-Teaching Employees
2. Annual CSC Awards Program
3. Preparations for 2018 Regional Search for Outstanding Teaching and Non-Teaching Employees
4. TEACHeXCELS and GURO21 Classes - **Batch 8** Revalida and Graduation Ceremonies
5. TEACHeXCELS and GURO21- **Batch 9** Orientation
6. Induction of SEAMEO-INNOTECH Alumni Association
7. Launching of SEAMEO-INNOTECH Alumni Portal
8. Division HRTD Reports (4th Quarter 2017)
9. Division Human Resources Profile
10. Division Induction Program Schedule
11. List of Division Scholars



12. Division PRAISE Reports
13. HRTD Related Researches (Entries for Regional Research Congress – February 1, 2018)
14. Massive Open Online Course (MOOC) – *“Teach On: Keeping the Passion Alive”*
15. DAP Public Management Development Program (PMDP)
16. Flexible Learning Course for SEPS and EPS
17. Workshop for Master Teachers on Effective Teaching and Learning Delivery
18. Training for Reading Teachers on Care for Non-Readers (CNR)

All Division SEPS for HRTD are requested to prepare a 10-minute powerpoint presentation of their division HRTD reports of activities that were conducted for 4th Quarter including planned activities for 2018. Printed copies of reports shall also be submitted to RO-HRDD.

The participants in this coordination meeting are one (1) SEPS for HRTD, one (1) EPS for HRTD and HRDD team from the Regional Office.

The travel expenses of participants in this meeting shall be charged to division local funds. The City Schools Division of Cotabato shall host the activity and expenses for the food and accommodation shall be charged to its local funds or HRTD funds subject to the usual accounting and auditing rules and regulations.

For information, guidance and immediate compliance of all concerned.

DR. ARTURO B. BAYOCOT, CESO V
OIC-Regional Director