



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
**REGION XII**

City of Koronadal, Philippines  
Telefax No. (083) 228-8825; email: [region12@deped.gov.ph](mailto:region12@deped.gov.ph)  
Website: [depedroxii.org](http://depedroxii.org)



August 7, 2017

**REGION MEMORANDUM**

HRDD No. 12 s. 2017

**CONDUCT OF WORKSHOP ON THE DEVELOPMENT OF SESSION GUIDES  
FOR LANGUAGE ENHANCEMENT AND PEDAGOGY (LEaP)**

**To: Schools Division Superintendents**  
**Assistant Schools Division Superintendents**  
*Cotabato City and General Santos City SDOs*

1. In pursuance to DepEd Memorandum DM-CI-2017-00214, the Bureau of Learning Delivery through Student Inclusion Division will conduct the **Workshop on the Development of Session Guides for Language Enhancement and Pedagogy (LEaP) on August 14-18, 2017 at Region VII, Cebu City, exclusive of travel time.**

2. The activity aims to develop training design and session guides for Language Enhancement and Pedagogy that will serve as guide in the effective implementation of the training program.

3. Below is the list of identified participants from DepEd Region XII:

<b>NAME</b>	<b>SCHOOLS DIVISION</b>
1. Alivic Vilon	Cotabato City
2. Juvy Maliga	Cotabato City
3. Mary Joy Ayupan	Cotabato City
4. Rachele Amado	Cotabato City
5. Badranah Yusoph	General Santos City

4. Traveling expenses, board and lodging of participants shall be charged against Madrasah Education Program Continuing Funds FY 2016, subject to the usual accounting and auditing rules and regulations. Hence, the participants are advised to purchase the most reasonable mode of transportation in going to and from the venue. Reimbursement shall be made only at the venue upon submission of the approved authority, original bus or plane tickets and other necessary document.

5. The Schools Division Offices of Cotabato City and General Santos City are requested to submit a letter of confirmation of their representatives through e-mail address: [bld.sid@deped.gov.ph](mailto:bld.sid@deped.gov.ph) on or before **August 8, 2017**. This is a requirement for the processing of cash advance.

6. Should there be queries or clarifications, you may contact the Bureau of Learning Delivery-Student Inclusion Division, Attention: Ms. Armi S. Victor, Supervising EPS at Telefax (02) 631-9993.

7. Immediate dissemination of this Memorandum is desired.

  
**DR. ARTURO B. BAYOCOT, CESO V**  
*OIC-Regional Director*



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