



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION XII

City of Koronadal, Philippines
Telefax No. (083) 228-8825; email: region12@deped.gov.ph
Website: depedroxii.org



May 15, 2017

REGION MEMORANDUM

No. 17 s. 2017

Brigada Eskwela and Oplan Balik Eskwela Monitoring and Inspection

TO: Schools Division Superintendents
Asst. Schools Division Superintendents

1. To ensure that all schools are ready for the opening of School Year 2017-2018, Functional Division Chiefs and Regional Education Program Supervisors in collaboration with the schools division offices, are directed to conduct monitoring and inspection of schools in their implementation of the Brigada Eskwela and Oplan Balik Eskwela on May 15-18 and May 23-25, 2017 respectively.

2. Schools to be monitored are preferably those that are on **not yet ready** status identified by the Central Office.

3. Below is the list of monitors with division assignments:

Division	REPS Assignments
Cotabato City	H. Abpi, R. Dagadas, E. Enolpe
Cotabato Province	W. Abdula, N. Valeroso, A. Taruc
Kidapawan City	N. Lumungsad, J. Sumugat
Sultan Kudarat	G. Magno, S. Berba, M. Rivera, J. Aguilar
Tacurong City	G. Bisnar, L. Ferrer
South Cotabato	J. Palomar, G. Barrera, M. Duhilag, S. Bulosan
Koronadal City	N. Gio, M. Ontal, J. Brana, S. Saur
Sarangani Province	T. Quijano, A. Tingson, R. Radaza
General Santos City	G. Orendain, G. Mondragon

4. Regional Monitors are directed to submit a **daily monitoring report** using the **On-site Monitoring Tool** provided through the Regional Office Brigada Eskwela Help Desk. Consolidated report, findings and recommendations shall be presented during the Regional Program Committee Meeting on May 22 and 29, 2017. Attached is the On-Site Monitoring and Evaluation Tool for BE and OBE.

5. Immediate dissemination of and compliance with this **Memorandum** is directed.


DR. ARTURO B. BAYOCOT, CESO V
OIC-Regional Director



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B.1.1	School Improvement Plan					
B.1.2	Annual Implementation Plan					
B.1.3	Annual Procurement Plan					
B.1.4	Supervisory Plan					
B.1.5	School Program					
B.1.6	Teacher's Load/Deployment					
B.1.7	Programs and Projects Work & Financial Plan					
B.1.8	Advocacy Plan					
B.1.9	Monitoring and Evaluation Plan					
B.1.10	Transparency Board – updated posting of expenditures					
C. TEACHER						
C.1.1	Lesson Plan					
C.1.2	Instructional Support materials for Teachers					
C.1.3	Curriculum Guides					
C.1.4	Instructional Support Materials for Pupils/Students					
C.1.5	Class Record					
C.1.6	Form 1 – School Register					
C.1.7	Class Program					
C.1.8	Classroom Structuring based Form A.1 Classroom Structuring Monitoring Form					
D. LEARNERS						
D.1.1	Attendance – Actual					
D.1.2	Enrolment					
D.1.3	Pupils/Students per Class					
F. PHYSICAL PLANT/FACILITIES						
F.1.1	Classroom					
F.1.2	Furniture/seat					
F.1.3	Water and Sanitation					
F.1.4	School ground					
F.1.5	School ID and Name of the School posted on the roof of the building					
F.1.6	Signage of "This School is a Zone of Peace" posted at the entrance of the school.					
F.1.7	DepEd vision and mission published					
Total Points						

Descriptive Rating: _____

Key to Rating Scale:

Range	Descriptive Rating	Interpretation
0 – 0.6	Needs Improvement (NI)	Many improvement needed – have rarely achieved established goals; requires significant and immediate improvement.
0.6-1.2	Fair (F)	Several improvement needed – have completed 1-5 items of the established goals.
1.2-1.8	Satisfactory (S)	Some improvement needed – have completed 5-10 items of the established goals.
1.8-2.4	Very Satisfactory (VS)	Few improvement needed – have completed 10-15 items of the established goals.
2.4-3	Outstanding (O)	Meets the standard requirements – have completed 15-20 items of the established goals.



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Rater

(Signature over Printed Name)

III. Exit Conference (15 Minutes)

- a. Presentation of the results of the Monitoring and Evaluation
- b. Provides Informed recommendations (Plan of Action)
- c. Agreements: