May 16, 2017

REGION MEMORANDUM
PPRD No. 14, s. 2017

FIELD TESTING OF SCHOOL AND ALS-CLC PROTOTYPE FORMS

TO: All SCHOOLS DIVISION SUPERINTENDENTS
This Region

Attention: Planning and Research Section and ALS Coordinator

1. The revision of school and ALS-CLC forms fundamentally aims to review all existing school forms and design to simplify new forms sufficient to produce quality and necessary data for the implementation of programs and policies. To gather feedback in terms of data usage, timing, content, relevant, responsiveness to need and process flow, the division Planning and Research Section is directed to conduct a simultaneous Field Testing of School and ALS-CLC Prototype Forms on May 18, 2017.

2. Objectives are as follows:
   2.a Discuss with the school heads, and ALS coordinators the usage and purpose of data/variables requirements, its timing, content and process flow of gathering;
   2.b Generate feedback relative to data relevance and responsiveness for planning and budgeting purposes;
   2.c Discuss suggestions and recommendations particularly the data elements being gathered, process flow and accountability.

3. Division Planning and Research Section and ALS Coordinator shall be responsible in coordinating with the schools/CLC identified and in facilitating the conduct of the field testing. Likewise, participants from the school and community learning center are the PSDS, school heads, District ALS Coordinators, and teachers of Elementary with Kindergarten, Junior High and Senior High Schools.

4. The subsequent school and ALS-CLC forms and Assessment and Evaluation Tools shall be used during the said activity:

<table>
<thead>
<tr>
<th>Facilitator</th>
<th>Level</th>
<th>Forms to be used</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALS Coordinator</td>
<td>ALS</td>
<td>AF-1 (List of Mapped Learners) AF-2 (Enrollment Form)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>AF 3 (Master List of Enrolled Learners) AF-4 (Learner's Performance)</td>
</tr>
</tbody>
</table>
5. Consolidated results of the **Assessment and Evaluation Tool** shall be submitted on or before May 19, 2017 through email address [region12@deped.gov.ph](mailto:region12@deped.gov.ph). Attached are the forms for reference.

6. Below is the list of schools and CLCs for the field testing for your guidance.

<table>
<thead>
<tr>
<th>Division</th>
<th>School and CLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Cotabato City</td>
<td>Notre Dame Village Elementary School</td>
</tr>
<tr>
<td></td>
<td>Cotabato City – Lugay-lugay CLC</td>
</tr>
<tr>
<td>2. Cotabato Province</td>
<td>Matalam Central ES</td>
</tr>
<tr>
<td></td>
<td>Mlang CLC, Mlang Central District</td>
</tr>
<tr>
<td>3. Kidapawan City</td>
<td>Kidapawan City National High School</td>
</tr>
<tr>
<td></td>
<td>Kidapawan E Skwela Center – CLC</td>
</tr>
<tr>
<td>4. Tacurong City</td>
<td>Tacurong Pilot Central Elementary School</td>
</tr>
</tbody>
</table>
Tacurong City

5. Sultan Kudarat
   Bambad National High School
   Columbio 2 CLC

6. Koronadal City
   All Schools and CLCs in Koronadal City

7. South Cotabato
   Lake Sebu Central Elem. School
   Lake Sebu Poblacion CLC

8. Sarangani
   Malapatan 1 District Community Learning Center

9. General Santos City
   Dadiangas West Central Elementary School
   GenSan Dadiangas West District – CLC

7. Travelling and other incidental expenses relative to the activity shall be charged to the division local funds, subject to the usual accounting and auditing rules and regulations.

8. For the information and compliance of all concerned.

DR. ARTURO B. BAYOCOT, CESO V
OIC-Regional Director