



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION XII

City of Koronadal, Philippines
Telefax No. (083) 228-8825; email: region12@deped.gov.ph
Website: depedroxii.org



May 16, 2017

REGION MEMORANDUM

PPRD No. 14, s. 2017

FIELD TESTING OF SCHOOL AND ALS-CLC PROTOTYPE FORMS

TO: **All Schools Division Superintendents**
This Region

Attention: Planning and Research Section and ALS Coordinator

1. The revision of school and ALS-CLC forms fundamentally aims to review all existing school forms and design to simplify new forms sufficient to produce quality and necessary data for the implementation of programs and policies. To gather feedback in terms of data usage, timing, content, relevant, responsiveness to need and process flow, the division **Planning and Research Section** is directed to conduct a simultaneous **Field Testing of School and ALS-CLC Prototype Forms** on **May 18, 2017**.

2. Objectives are as follows:

2.a Discuss with the school heads, and ALS coordinators the usage and purpose of data/variables requirements, its timing, content and process flow of gathering;

2.b Generate feedback relative to data relevance and responsiveness for planning and budgeting purposes;

2.c Discuss suggestions and recommendations particularly the data elements being gathered, process flow and accountability.

3. Division Planning and Research Section and ALS Coordinator shall be responsible in coordinating with the schools/CLC identified and in facilitating the conduct of the field testing. Likewise, participants from the school and community learning center are the PSDS, school heads, District ALS Coordinators, and teachers of Elementary with Kindergarten, Junior High and Senior High Schools.

4. The subsequent school and ALS-CLC forms and Assessment and Evaluation Tools shall be used during the said activity:

Facilitator	Level	Forms to be used
ALS Coordinator	ALS	AF-1 (List of Mapped Learners) AF-2 (Enrollment Form) AF 3 (Master List of Enrolled Learners) AF-4 (Learner's Performance



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		Record) AF-5 (Master List of A&E Registrants) Assessment and Evaluation Tool (Questionnaire)
Planning and Research Section	Elementary	ECCD Checklist ES Form 138 ES Form 138E ES Form 137 ES Form 137E ES Nutritional Status Form IA ES Nutritional Status Form IB ES Nutritional Status Form IC ES Nutritional Status Form ID ES Nutritional Status Form IE Grade 1 Standardize Readiness Form Assessment and Evaluation Tool (Questionnaire)
	Secondary – Junior High School	JHS Modified Form 138 JHS Modified Nutritional Form
	Secondary – Senior High School	SF 1 SF 2 SF 3 SF 4 SF 5 SF 6 SF 7 SF 8

5. Consolidated results of the **Assessment and Evaluation Tool** shall be submitted on or before May 19, 2017 through email address region12@deped.gov.ph . Attached are the forms for reference.

6. Below is the list of schools and CLCs for the field testing for your guidance.

Division	School and CLC
1. Cotabato City	Notre Dame Village Elementary School Cotabato City – Lugay-lugay CLC
2. Cotabato Province	Matalam Central ES Mlang CLC, Mlang Central District
3. Kidapawan City	Kidapawan City National High School Kidapawan E Skwela Center – CLC
4. Tacurong City	Tacurong Pilot Central Elementary School,



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	Tacurong City
5. Sultan Kudarat	Bambad National High School Columbio 2 CLC
6. Koronadal City	All Schools and CLCs in Koronadal City
7. South Cotabato	Lake Sebu Central Elem. School Lake Sebu Poblacion CLC
8. Sarangani	Malapatan 1 District Community Learning Center
9. General Santos City	Dadiangas West Central Elementary School GenSan Dadiangas West District – CLC

7. Travelling and other incidental expenses relative to the activity shall be charged to the division local funds, subject to the usual accounting and auditing rules and regulations.

8. For the information and compliance of all concerned.

DR. ARTURO B. BAYOCOT, CESO V
OC-Regional Director