Region Memorandum
CLMD No. 97, s. 2017

Workshop on the Development and Conformance Review of New ADM Modules Based on the K to 12 Curriculum

To: Assistant Regional Director
Schools Division Superintendents of North Cotabato,
Gen. Santos City, Koronadal City and Sarangani
This Region

1. As per Memorandum DM-CI-2017-00262 from the Office of the Undersecretary for Curriculum and Instruction, the Department of Education through the Bureau of Curriculum Development shall conduct the Workshops on the Development of New ADM Modules on October 8 – 13, 2017 and Conformance Review of the Newly Developed Modules on October 22-27, 2017 at Tagaytay International Convention Center, Tagaytay City.

2. The objectives of these workshops are to:
   a. develop new ADM modules based on the K to 12 curriculum, and
   b. review the newly developed modules.

3. The expenses of participants relative to their participation in these activities including board and lodging, travel, and other incidental expenses shall be charged against 2016 ADM Continuing Funds subject to the usual accounting and auditing rules and regulations.

4. Below are the participants of Region XII to these workshops.

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<tr>
<th>No.</th>
<th>Name</th>
<th>Position</th>
<th>Division/Office</th>
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<tbody>
<tr>
<td>1</td>
<td>Gilbert B. Barrera</td>
<td>EPS</td>
<td>RO XII</td>
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<td>2</td>
<td>Agney C. Taruc</td>
<td>EPS</td>
<td>RO XII</td>
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<td>3</td>
<td>Rex J. Geneblaza</td>
<td>Principal I</td>
<td>North Cotabato</td>
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<td>4</td>
<td>Hanena L. Epino</td>
<td>Assistant Principal</td>
<td>Gen. Santos City</td>
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<tr>
<td>5</td>
<td>Lea Amor L. Panaligan</td>
<td>Teacher III</td>
<td>Koronadal City</td>
</tr>
<tr>
<td>6</td>
<td>Joel P. Andres, Jr.</td>
<td>Teacher I</td>
<td>Sarangani</td>
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5. Participants are advised to:
   a. Present their travel authority and other related documents to the Secretariat upon arrival at the venue;
   b. Take the cheapest means of transportation to and from the activity;
   c. Strictly observe the following schedule of arrival in and departure from the venue. Arrival of participants for the development activity will be on October 8, 2017 with dinner as the first meal and PM snack as the last meal on October 13, 2017. For the Conformance Review,
check-in/first meal is dinner on October 22, 2017 and check-out/last meal is PM snack of October 27, 2017;

d. Bring the following:
   - Individual laptops and extension cords
   - Reference materials
   - Pocket wifi

6. Pursuant to DepEd Order No. 53, s. 2003 entitled “Updated Guidelines on Grant of Vacation Service Credits to Teachers”, teachers may be granted a three-day service credit for their participation in this activity provided that they have completed the required number of days and must have obtained prior authority to attend the workshop duly approved by their respective School Heads and Schools Division Superintendents. Likewise, non-teaching personnel with complete attendance may be granted three-day Compensatory Time Off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 entitled Non-monetary Remuneration for Overtime Services Rendered.

7. For any inquiries or clarifications, please contact Gilbert B. Barrera, Regional ADM Coordinator at mobile number 09397147312.

8. For guidance and strict compliance.

DR. ARTURO B. BAYOCOT, CESO V
OIC-Regional Director