



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
**REGION XII**

City of Koronadal, Philippines  
Telefax No. (083) 228-8825; email: [region12@deped.gov.ph](mailto:region12@deped.gov.ph)  
**Website: [depedroxii.org](http://depedroxii.org)**



October 11, 2017

**REGION MEMORANDUM**

FTAD No. 20 s. 2017

**TRAINING-WORKSHOP OF INSTRUCTIONAL MANAGERS OF ALTERNATIVE  
LEARNING SYSTEM (ALS) FOR DRUG SURRENDERERS**

**TO: Schools Division Superintendents**  
This Region

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1. Pursuant to the unnumbered memorandum from the Office of the Assistant Secretary in ALS, the Bureau of Learning Delivery-Student Inclusion Division will conduct the **Training-Workshop of Instructional Managers of Alternative Learning System for Drug Surrenderers** on **October 23-28, 2017**, inclusive of travel time, in **Davao City**. The exact venue will be announced through an advisory.
2. The activity aims to equip the participants with the necessary knowledge, skills, attitude and values in delivering ALS programs for drug surrenderers.
3. The participants to this activity are Instructional Managers (IM) identified and recommended by Schools Division Superintendents and endorsed by the Regional Director based on the following criteria.
  - College Graduate (preferably education)
  - Of good moral character
  - Committed to serve as an IM for drug surrenderers
  - Willing to undergo training in ALS
  - In good physical condition
  - Has good public relations
4. Each division shall recommend **only one (1) Instructional Manager (IM)**. The duration of the contract of the hired IMs shall be ten (10) months. They will be receiving a stipend of P5,000.00 per month and transportation allowance of P2,000.00 per month plus P5,000.00 teaching aid once in 10 months.
5. The division's recommendation must be scanned and submitted to the regional office through [ef\\_enolpe@yahoo.com.ph](mailto:ef_enolpe@yahoo.com.ph) on or before October 17, 2017. The list of Region XII's pool of Instructional Managers for Drug Surrenderers shall be forwarded to the Central Office on October 18, 2017.



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6. Transportation expenses and board and lodging shall be charged against the project funds subject to the usual accounting and auditing rules and procedures. Reimbursement of travel expenses shall be done at the venue upon submission of travel documents. Hiring of vehicle is strictly prohibited.

7. For your information and guidance.

**DR. ARTURO B. BAYOCOT, CESO V**  
*OIC-Regional Director*