



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION XII

City of Koronadal, Philippines
Telefax No. (083) 228-8825; email: region12@deped.gov.ph
Website: depedroxii.org



October 9, 2017

REGION MEMORANDUM

HRDD No. 20, s. 2017

**REGIONAL MASS TRAINING ON COMMON TOPICS
FOR UNTRAINED NEWLY-HIRED GRADE 12 SENIOR HIGH SCHOOL TEACHERS**

To: All Schools Division Superintendents

This Region

1. This Office through the Curriculum and Learning Management Division (CLMD) in collaboration with the Human Resource Development Division (HRDD) and Quality Assurance Division (QAD), will conduct the **REGIONAL MASS TRAINING ON COMMON TOPICS FOR UNTRAINED NEWLY-HIRED GRADE 12 SENIOR HIGH SCHOOL TEACHERS** on **October 24-27, 2017**. Specific Venues shall be announced through a separate regional advisory.

2. The participants to this training are the untrained newly-hired Grade 12 Senior High School Teachers identified by the following schools divisions to wit:

DIVISION	NO. OF PARTICIPANTS
Cotabato Province	90
Tacurong City	10
Koronadal City	6
Sarangani	200
South Cotabato	80
TOTAL	386

3. Arrival and Registration shall be from 7:00-9:30A.M at the specific venue on the 1st day, October 24, 2017. Opening program will start at exactly 10:00AM of the 1st day. First meal will be breakfast of the 1st day and last meal will be PM snacks on the last day, October 27, 2017. Please see Enclosure No. 2 for the Indicative schedule of activities.

4. Teacher-participants are entitled to service credits in accordance with DepEd Order No. 53, s. 2003: Updated Guidelines on the Grant of Vacation Service Credit to Teachers. On the other hand, non-teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.



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5. Please see Enclosure 1 for the list of Learning Facilitators (LFs), Regional Management Team (RMT), QATAME Monitors and support staff per venue.
6. Traveling expenses of teacher-participants shall be charged to local funds while food, accommodation, traveling expenses and honoraria (for non-DepEd Trainers/Resource Persons) of LFs, RMT and support staff shall be charged against downloaded HRTD Funds from the Central Office subject to the usual accounting and auditing rules and procedures.
7. For clarifications, please contact Mr. Macario O. Ontal, CLMD Chief or Dr. Shirley S. Bulosan, REPS-HRDD in the following numbers: (083) 228-1896 or (083) 228 – 8825.
8. Immediate dissemination and compliance to this memorandum is directed.

DR. ARTURO B. BAYOCOT, CSO V
OIC-Regional Director

Incl.: as stated

Reference: DepEd Memorandum OM-OD, BCD-2016-0040

To be indicated in the Perpetual Index under the following subjects:

TRAININGS SENIOR HIGH SCHOOL TEACHERS



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Enclosure No. I. List of Trainers, RMT, QAME and Support Staff for COMMON TOPICS

CLASS	LFs	RMT	QATAME	Support Staff
1	Nerissa Alfafara Cherwin Macaranas	Macario Ontal	John Michael Castino	Ronello Completano
2	Mary Grace Leysa Peter Van Ang-ug	Gilda Orendain	Luz Lalli L. Ferrer	Ulysses Laruya
3	Michael Poblador Memvie Alesna	Kathrine H. Lotilla	Grace Patrice Mondragon	Jeanith Militante
4	Matty Napoles Carlo Melendres	Josie Teofila N. Quijano	Nathaniel Bangoc II	Norayda Lumayag
5	Agnes Ortega Fernando Nequinto	Nida Lumunsad	Emily F. Enolpe	Matjyl Chris Hanero
6	Norma Pascua Ma. Teresa Dinero	Shirley S. Bulosan	Cornelio Rollo	Roselou Hornido
7	Judith Alba Edilbert Reyes	Arturo D. Tingson, Jr.	Norman S. Valeroso	Christopher Estanislao



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Enclosure No. 2. Indicative Training Matrix

October 24-27, 2017

DATE	DAY 1 (Oct. 24, 2017)	DAY 2 (Oct. 25, 2017)	DAY 3 (Oct. 26, 2017)	DAY 4 (Oct. 27, 2017)
TIME	AM	AM	AM	AM
7:30-8:00	Travel Time	MOL	MOL	MOL
8:00-10:00	Registration Opening Program (9:30a.m.)	K to 12 Updates	Lesson Planning	Magna Carta for Teachers and Professional Ethics for Teachers
10:00-11:45	Understanding DepEd's Mandate VMV and Strategic Thrust and Directions	Walkthrough of the SHS Curriculum	Preparation of Materials	End of Training Activities Clearing House
11:45-12:45	LUNCH	LUNCH	LUNCH	LUNCH
12:45-2:45	PM (Continuation - VMV)	PM K to 12 Pedagogies	PM LRMDS	PM Closing Program
2:45-4:45	Understanding the SHS Learner	K to 12 Assessment	Gender and Development in the SHS Curriculum	Home Sweet Home
4:45-6:15	21 st Century Skills	Contextualization	School Structure and Processes	
6:15-7:00	DINNER	DINNER	DINNER	DINNER