REGION MEMORANDUM
QAD No. 14  s. 2017

REQUEST FOR SUBMISSION OF LIST OF SCHOOLS IMPLEMENTING CONTINUOUS IMPROVEMENT (CI) PROCESS

TO: Schools Division Superintendents
Divisions of Sarangani, General Santos City
South Cotabato, Sultan Kudarat
Cotabato Province, Cotabato City

1. The Continuous Improvement (CI), as one of the core components of the School-Based Management (SBM) thrust of the Department of Education, aims to continually improve key processes and service delivery in the offices and schools for the achievement of desired educational outcomes.

2. Recognizing that CI processes employed by the schools have resulted in the development of effective solutions, empowerment of school heads, teachers and personnel and improved management of schools and offices, the School Effectiveness Division (SED)-Bureau of Human Resource and Organizational Development (BHROD) of the Department of Education is requesting all concerned SDOs to submit the list of schools (in their respective divisions) that have implemented CI.

3. Attached is the sample template that the Division CI team leader must fill in and submit in MS Excel format to bhrod.sed@deped.gov.ph copy furnish luz.ferrer@deped.gov.ph on or before September 8, 2017.

4. The memorandum from DepEd-BHROD was already forwarded through email to the different Division CI team leaders prior to this issuance; hence, if the required report had already been accomplished and submitted to BHROD, please inform through text the regional office via Ms. Luz Lalli L. Ferrer, Chief-QAD to mobile no. 09088734046.

5. For compliance.

DR. ARTURO B. BAYOCOT, CESO V
OIC-Regional Director
### SCHOOLS IMPLEMENTING CI PROCESS

<table>
<thead>
<tr>
<th>DIVISION</th>
<th>SCHOOL ID</th>
<th>SCHOOL NAME</th>
<th>NAME OF SCHOOL HEAD</th>
<th>NAME OF CI FOCAL PERSON IN THE SCHOOL</th>
<th>CONTACT NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>